

CIPC COMPLIANCE CHECKLIST WORKING PAPER

The following table sets out the relevant sections that are referred to in the CIPC Compliance Checklist, and each section's detailed requirements/explanations can be found in the [Checklist.pdf](#) document:

No	Co Act Section	Explanation of Co Act Section	Yes	No	N/A
1.	4	Solvency and liquidity test			
2.	15	Memorandum of Incorporation, shareholder agreements and rules of company			
3.	26	Access to company records			
4.	27	Financial year of company			
5.	28	Accounting records			
6.	29	Financial statements			
7.	30	Annual financial statements			
8.	32	Use of company name and registration number			
9.	33	Annual return			
10.	44	Financial assistance for subscription of securities			
11.	45	Loans or other financial assistance to directors			
12.	50	Securities register and numbering			
13.	61	Shareholders meetings			
14.	66	Board, directors and prescribed officers			
15.	69	Ineligibility and disqualification of persons to be director or prescribed officer			
16.	70	Vacancies on board			
17.	71	Removal of directors			
18.	86	Mandatory appointment of company secretary			
19.	90	Appointment of auditor			
20.	92	Rotation of auditors			
21.	94	Audit committees			
REGULATIONS IN TERMS OF THE COMPANIES ACT NO. 71 (2008) (AS AMENDED)					
22.	21	Registered office of company			
23.	43	Social and Ethics Committee			
Schedule 1 – PROVISIONS CONCERNING NON-PROFIT COMPANIES					
24.	1	Objects and policies			
25.	2	Fundamental transactions			
26.	3	Incorporators of non-profit company			
27.	4	Members			
28.	5	Directors			